



VIETNAM ESSENTIAL DOING BUSINESS GUIDE

Hilton Hotel, Kuala Lumpur
Friday 20 July 2018 (0900 – 1230)

1. Setting Up Business

- Understanding recent changes in the Investment and Enterprise law - the regulatory and administrative steps in setting up subsidiary company in Vietnam
- Market entry modes for:
 - Trading and distribution;
 - E-commerce business models;
 - Manufacturing concerns.
- Regulation on trading and distribution by foreign investors (decree replacing Decree 23/2007/ND-CP)

2. Managing Business and Internal Control

- Governance structure for companies
- Company charter and associated documents
- Authority and control
- Bank account management
- Limiting the power of legal representative in Vietnam
- The need for Company secretary

3. Tax Briefing

- Corporate Income Tax Planning:
 - Equity / Debt
 - Taxation on exiting
- New Transfer Pricing Regulation: Decree 20/2017/ND-CP (1 May 2017)
- VAT for manufacturing sector
- Tax incentives
- Withholding tax and Double Tax Agreement
- Foreign exchange control

4. Hiring in Vietnam

- Understanding Vietnamese Labour Code and employment regulations
- Updates on social, health and unemployment insurance
- Trade union and internal labour regulation
- Work permits and related issues
- Personal Income Tax
- Terminating staff

5. Expatriation

- Work permit, tax and visa issues for legal representative, chief representative and expatriates

Why Vietnam?

- 94m population and growing - Young, dynamic and eager to embrace global lifestyles
- Rapid urbanization – attractive property sector and urban demands
- Increasing global integration through investment and trade agreements
- Continuing liberalization of investment and business regulations in Vietnam;
- Excellent manufacturing hub for labour intensive production for exporting to USA / Europe / ASEAN. Large production facilities of major multinationals are relocating to Vietnam from China (mobile phones, electronics, garments / textiles)
- Increasing sophistication of consumer tastes and demands as more and more Vietnamese people travel abroad and become exposed to foreign brands and international experience;

- Further opening up of the stocks market, allowing foreign majority control for certain PLCs
- Extensive investment in infrastructure and utility, opening up vast tract of the country for rapid economic development.

Who Should Attend

- CEOs and Directors of foreign companies with Vietnamese operations
- CFO and finance directors
- Corporate affairs, legal and company secretarial officers

Speaker / Consultant

Lim Chor Ghee



**General Director,
Tricor Vietnam**

An Australian / Malaysian qualified accountant based in Vietnam since 2007, Chor

Ghee has supported many foreign companies in entering Vietnam through M&A and investment licensing application, as well as providing corporate services, taxation, accounting, payroll and business advisory services. He has successfully developed an advisory and accountancy practice that has since March 2014 merged into Tricor Vietnam.

Tricor Vietnam serves a diverse client portfolio ranging from manufacturing, services, trading / distribution, property / construction and e-commerce.

Prior to starting his business ventures in Vietnam, Chor Ghee worked in professional practice and commerce. He started his accounting and advisory career with a Big 4 firm in 1993 and then joined a Hong Kong-public listed hospitality / leisure group as an accountant and left as the Group's Vice President (Legal and Corporate Affairs).

Chor Ghee is a member of CPA Australia, Malaysian Institute of Accountants and Chartered Institute of Taxation. He holds several postgraduate academic qualifications in business administration, political science and e-commerce from distinguished universities in Australia and UK.



Nguyen Le Anh Binh (Brian)

**Team Manager
Tricor Vietnam**

Brian has experience from 8 years of corporate and consultancy work in dealing with investment licensing and market entry for foreign direct investment, project management, company secretary services and human resources advisory.

Brian started his career with Vietvalues Audit, the legacy practice that merged into Tricor Vietnam, and has 2 years of professional consultancy experience at BDO Consulting Vietnam, a Big 5 international audit firm.

In performing a wide range of business and corporate services in Tricor Vietnam, Brian works closely with Tricor's professional team in supporting foreign clients to invest in Vietnam, managing compliance activities and delivering value added advisory to the clients' business operations.

He graduated with Bachelor of Business Administration from the University of Wales, United Kingdom and is completing Bachelor of Law degree with the University of Law of Ho Chi Minh City.

Brian is proficient in written and spoken English and Vietnamese.

Supporting Organizations



Tricor Group ("Tricor") is Asia's largest integrated Business, Corporate and Investor Services. As a business enabler, Tricor provides outsourced expertise in corporate administration, compliance and business support functions that allows clients to concentrate on what they do best - Building Business

Tricor Vietnam offers one-stop compliance and advisory services in Vietnam. Tricor professionals are experts in market entry, compliance services and advisory functions. Our specialists in Vietnam provide a comprehensive range of services including:

- Vietnam Market Entry & Business Advisory
- Investment Certificate licensing and company formation, corporate secretarial and administrative services
- Representative office set up and compliance
- Advisory on loan registration and profit repatriation

- Accounting and book-keeping (IFRS and VAS)
- Tax advisory and compliance services
- Mobility and expatriation services (work permit, residence visa and expatriate tax planning)
- Payroll outsourcing and Human Resources Consulting
- Treasury management
- Financial and tax due diligence

Tricor Vietnam maintains offices in Ho Chi Minh City and Hanoi.

Event Organizer

PELIGO Advanced Learning Academy



A regional alliance of conference organizers and training companies that brings to you strategic financial and business management programs aimed at equipping professionals with global managerial skills. Our event producers have many years of experience in putting together contemporary conference and workshop topics for highly targeted audience. We invite expert speakers who are practicing consultants, senior corporate executives and distinguished academics with extensive experience in the areas of cross border financial management, international tax planning, corporate finance, strategic management and applied accounting. Over the years, we have received the continuous support from our clients and sponsors that include major public listed and multinational companies, large enterprises, government bodies and established consulting firms in the region.



Your business and investment link to the Mekong region

Indochina Link derives its synergies from the alliance of regional business advisors, lawyers, accountants and entrepreneurs who are committed to intensifying business and investment link in the Indochina region.

Our alliance members are strong believers of further economic integration in the greater Mekong region. We see vast opportunities offered in this region of abundant natural resources and dynamic population that complements the economic and financial clout of vibrant East Asian economies.

The alliance was incepted in Vietnam in 2007. We have organized many Indochina investment and "doing business" conferences and workshops in Singapore, Kuala Lumpur, Ho Chi Minh City, Jakarta and Bangkok. Indochina Link has

spearheaded many study tours and business exchanges, and has worked with trade promotion institutions and professional bodies for exchanges in the region.

We provide "doing business" information, and with the growing cross border investment and M&A activities in Indochina, we offer business intelligence, market feasibility studies and market research reports. Working closely with our alliance members in Vietnam, Cambodia, Thailand and Laos, we also offer a full suite of professional services ranging from valuation, due diligence, structuring, tax planning and accounting.

Registration Details

Early Birds! Pay By 29 June 2018

RM 720 * per person

10% discount for groups of 3

Normal Price

RM 880 * per person

10% discount for groups of 3

(* Before GST. Half Day Workshop - Morning coffee / refreshment provided)

Event Consultants

Mr EC Tan

+6012-2916 617

Email: events@peligostraining.com

In Kuala Lumpur:

Peligo Link Sdn Bhd (670106-K)

Suite 33-01, 33rd Floor, Menara Keck Seng
203 Jalan Bukit Bintang, 55100 Kuala Lumpur
Mr Tan Eng Choon HP: +6012 2916 617

Singapore:

Indochina Link Pte Ltd (200713333E)

111 North Bridge Road, #21-01 Peninsula Plaza, Singapore 179098

Ho Chi Minh City:

Indochina Link Vietnam Co., Ltd (HCMC)

Tầng Lửng, Tòa nhà An Phú Plaza
117-119 Lý Chính Thắng, Phường 07, Quận 3
Hồ Chí Minh, Vietnam
Mr Nguyen Le Anh Binh HP: +84 93321 3273

Sign Me Up!
Registration Form



VIETNAM
ESSENTIAL DOING BUSINESS GUIDE

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	<u>Name</u>	<u>Email</u>	<u>Designation</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

(10% discount applies to group of 3 or more)

Company: _____

Address: _____

Telephone: _____ **Fax:** _____

Email: _____ **Contact Person:** _____

Do you have an existing business operation in Vietnam? YES / NO

Payment / Terms & Conditions

- Please transfer the payment to **Account No: 3-129-77-5502 Public Bank** in favour of **PELIGO LINK SDN BHD**. Please email the transfer slip to events@peligotraining.com.
- Confirmation of attendance is subject to receipt of full payment. No cancellation will be allowed after confirmation, but substitutes are allowed. The management have right to change the date / venue of the event with notice to given in advance.



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Speaker:

Lim Chor Ghee (Mr), General Director/ Practice Leader, Tricor Vietnam
Nguyen Le Anh Binh (Mr), Manager, Tricor Vietnam

0830 – 0900	<p>Registration / Coffee Slideshows on the infrastructure / cityscape of HCMC</p>
0900 – 1030	<p>1. Setting Up Business</p> <ul style="list-style-type: none"> • Understanding recent changes in the Investment and Enterprise law - the regulatory and administrative steps in setting up subsidiary company in Vietnam • Market entry modes for: <ul style="list-style-type: none"> ○ Trading and distribution; ○ E-commerce business models; ○ Manufacturing concerns. • Regulation on trading and distribution by foreign investors (decree replacing Decree 23/2007/ND-CP) <p>2. Managing Business and Internal Control</p> <ul style="list-style-type: none"> • Governance structure for companies • Company charter and associated documents • Authority and control • Bank account management • Limiting the power of legal representative in Vietnam • The need for Company secretary
1030 - 1045	<p>Coffee Break</p>
1045 – 1230	<p>3. Tax Briefing</p> <ul style="list-style-type: none"> • Corporate Income Tax Planning: <ul style="list-style-type: none"> • Equity / Debt • Taxation on exiting • New Transfer Pricing Regulation: Decree 20/2017/ND-CP (1 May 2017) • VAT for manufacturing sector • Tax incentives • Withholding tax and Double Tax Agreement • Foreign exchange control

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STARTING BUSINESS IN VIETNAM

Conception to Implementation

Tricolor's Business Setup Services is designed to provide invaluable support and hand-holding to any foreign company investing in Vietnam. Our multi-professional business setup team delivers under one roof a combination of advisory and consulting services, transaction support and project management support for inward investments.

In doing so our consultants not only guide foreign direct investors at the pre-investment stage - providing advice on investment and enterprise laws, market entry strategy, ensuring regulatory compliances, and obtaining tax incentives - but also assist in greenfield to brownfield setup stage; thus delivering business setups on a turnkey basis. On successful implementation of the business plan, we also arrange for recurring services to help the client through the initial stages of operation in an unfamiliar location.

We aim to help clients avoid mistakes as well as save management time in dealing with regulations, customs, business and operational issues.

		UNDERSTAND		
		Preliminary Consultation (Market Entry)		
		Company Setup Representative Office / Branch Project Office		
Investment Licenses and Sublicenses	Company Charter and Governance	Approvals and Structuring	Capital structure / loan approval	International Tax Planning
	Tenancy Agreement	Real Estate	Selection of Premises	
Labor Laws / Staff Handbook	Labour Contracts	Human Resources	Labour Union	Expat Tax Planning
Tax Registration and Tax Invoice Printing	Accounting / Payroll System Set-Up	Statutory Registration and Initial Set Up	Labour and Insurance Registration	Bank account opening support
		START OPERATION		

OUR VALUE PROPOSITION



PRE- INVESTMENT

- ▶ Market Entry Strategy
- ▶ Investment Law: Legal and Regulatory Assessment
- ▶ Vietnam's commitments under WTO
- ▶ Tax incentives
- ▶ Industrial codes mapping (CPCs to VSICs)
- ▶ Corporate structures in line with Vietnam laws
- ▶ Location of investment
- ▶ Due Diligence

EXECUTION / SET-UP

GREENFIELD TO BROWNFIELD SET-UP

- ▶ Pre-requisites Registrations and Approvals
- ▶ Land Scouting and Acquisition
- ▶ Investment Registration Certificate and Enterprise Registration Certificate (Company Incorporation)
- ▶ Initial Statutory Fulfillment
- ▶ Provision of Registered Address (if required)
- ▶ Recruitment Support
- ▶ Project Management
- ▶ Obtaining Sub-licenses

POST INVESTMENT

- ▶ Company Secretarial Services
- ▶ Accounting & Financing Reporting
- ▶ HR & Payroll Administration
- ▶ Business Advisory
- ▶ VAS / IFRS / Reporting Requirements
- ▶ Internal Audit and Outsourcing Services
- ▶ Transfer Pricing
- ▶ Performance, Governance, Risk & Compliance
- ▶ Tax Advisory & Consultancy Services
- ▶ Executive Search & HR Services
- ▶ Incubation Services
- ▶ Expatriates Relocation Services

For more information, please contact:

Tricor Center, Vietnam

No. 16 Yen The Street, Ward 2
Tan Binh District, Ho Chi Minh City
Phone: (+84) 286 289 8887
Email: contact@tsvservices.com
Website: www.vn.tricorglobal.com

Key contacts:

Lim Chor Ghee - General Director
Email: cglim@tsvservices.com

Nguyen Le Anh Binh – Team Manager
Email: anhbinh@tsvservices.com

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